AUTHORIZATIONS/LANGUAGE LESSONS

DEC 19 1950

MEMORANDUM FOR: DEPUTY DIRECTOR FOR ADMINISTRATION

SUBJECT:

Special Language Training in Washington.

REFERENCE:

Memorandum to The Executive, CIA, dated

14 November 1950, Same Subject.

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1. In referenced memorandum, authority was requested for the payment of \$500 for German language tutoring for Special training was requested because both of these employees are obliged to spend each working day at their desks and are scheduled for overseas duty as soon as their replacements arrive. Approval of this request was granted on 25 November 1950.

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2. The requested amount of \$500 was made on the basis of an estimate for tutoring of two persons at a recognized language school. Mr. was unable to undertake the program immediately, so Mr. has gone ahead alone. The rate for tutoring of a single student has been found to be \$380 rather than the estimated \$250, and it has been found that the student is required to purchase special texts in connection with his course in the amount of approximately \$10.00.

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3. Authority is requested for payment of an additional \$140 to enable Mr. to complete this course of special language instruction.

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Assistant Director for Policy Coordination

21 December 1950

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APPROVED:

FOR THE DIRECTOR OF CENTRAL INTELLIGENCE

Assistant to Deputy Director for Administration